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# -----CYNTHIA H. GREMILLION-----

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## PROFESSIONAL SUMMARY

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I will engage any problem or challenge I am given. My Supervisors have told me, perseverance is one of my best qualities. I enjoy a challenge. I have worked in an Investment Company where I was exposed to the mechanics of Investing and developing the sales personnel. I have worked in various areas of Banking, insurance and collections. I have some experience in Real Estate. I have volunteered in my community directing and organizing groups and am ready to serve those who I work with to the best of my ability. I have and am willing to manage a group and welcome it. I have also worked in Food Services and learned dedication, attention to details, quality and importance of Customer Service. I have enjoyed learning from more experienced Business Partners and co-workers as some of my experience has been gained from independent and informal sources like Financial Hope, Ucofc and other private programs. I am resourceful and talented at developing innovative solutions to meet the needs of the situation. I am very good at applying the rules and protocols to best suit the situation. I have some education in Finance, Business, Communication, and Real Estate. I will surround myself with Professionals who can instruct and advise me in areas when needed. I worked with an Energy Technology Co. which was suppressed by their competition and I know the struggle of dealing with New Technologies and New Paradigms. I have engaged in the Business Opportunities of ICC through Bright Star Work Center and have joined the Educational Journey to change the way the world does business by Capital and Commerce. I continue to seek opportunities to create business, set personal and financial goals at home and in the work place. I look forward to continuing my educational journey.

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## SKILLS

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Problem solving, Managing or Directing, Quick Learner, Adaptable, Thorough, I have many varied skills in service work and I am willing to sacrifice to achieve more.

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## WORK HISTORY

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### PRESENT

**ICC/MYFUELCLUB/MYSPURT/THI - MEMBER SINCE 2009-** I have worked learning the protocols and keeping on top of changes. I have moved into a position of great value at ICC by work and using these protocols. I am also a Sponsor. I have worked in most of the protocols and programs over the last 7 years, including My Spurt, My Fuel Club, some others and now THI and Bright Star Work Center.

### YOUTH LEADER-04/2011 TO 12/2015

**LIFE POINT COMMUNITY CHURCH-COTTONPORT, LIFE POINT COMMUNITY CHURCH-MARKSVILLE, AND LIFE POINT COMMUNITY CHURCH MANSURA-** I was leading the youth group, planning classes, and events for the year such as retreats, game nights, and fundraisers. I developed policies, dress codes. We work in a low income high risk, 50% literacy area where normal church and teaching routines had to be reworked to meet the needs and challenges of the community. I stepped down to focus on my home business and children's education.

### YOUTH LEADER

**HESSMER BAPTIST CHURCH-**As a Youth Leader I would plan an Event calendar for the year. This would include activities at church, away trips, and fundraisers. I taught Sunday school, midweek Bible Study, Directed VBS summer programs. I occasionally planned services led by Youth with skits and messages.

### YOUTH LEADER/chairman-04/2003 to 7/2005

**KENNER FIRST BAPTIST CHURCH, LA-** I filled in for this short time while we did not have a Youth Minister, to plan the events for the year and hold the meetings with the council members.

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### **MOTHER DAY OUT TEACHER- 05/1992 TO 10/1995**

**KENNER FIRST BAPTIST CHURCH- KENNER, LA-** I worked 5 hours a day. I planned the activities for the day as Lead Teacher. I also worked with babies through 4 years old.

### **I RESIGNED MY JOB TO BE A STAY AT HOME MOM AND HOME SCHOOL. 04/1987 TO PRESENT.**

### **FILE CLERK, INSURANCE CLERK, TO COLLECTIONS AND FORECLOSURE PREPARATIONS- 10/1080 TO 04/1987-**

**DIXIE SAVAINGS AND LOAN BANK AND MOBILE HOME DIVISION, METAIRIE BRANCH, LA-** I started as a file clerk then, to Insurance Clerk. I worked at keeping all customers insured, and plotted locations. I was promoted to collections, where I was responsible for servicing and auditing accounts and advising customers about delinquencies. I was responsible for preparing accounts for foreclosures. I also attended Business Classes at night as provided by my employer.

### **SECRETARIES ASSISTANT-08/1978 to 07/1980**

**INVESTORS DIVERSIFIED SERVICES (IDS)NEW ORLEANS, LA.-10001 HOWARD AVE.,N.O., LA-** I filed mail to representatives, filed client records, answered the phone, prepared office bulletin, ran errands, typed letters. Part-time.

### **LINE COOK-07/1976 TO 08/1978**

**ROJE'S RESTRAURANT - (Four Stars)-Martin Dr., New Orleans East, 70127-**I prepared the station for the evening hours, I premade salads, plated deserts. I cooked appetizers and steaks on the grill. I plated up soups, salads and some entrees. At the end of the day I cleaned my station. I prepped, occasionally washed dishes, when not busy on the line. I also worked the front of the house as a bus person. I set tables, set up the station, helped the waitresses. Then I prepped for the morning dining.

### **DISH WASHER/SANDWITCH COOK- 06/1973 TO 06/1976**

**CHATEAU ESTATES COUNTRY CLUB- CHATEAU BLVD., KENNER, LA-** I washed all dishes, pots and pans. I made sandwiches and desserts when cooks were busy or absent.

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## **EDUCATION**

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**High School: Marion Abramson High School, New Orleans, La. : completed**

**General Business Studies: Delgado Community College, N.O. La.**

**University of New Orleans, N.O. La.**

I took night classes while I worked. Some of those classes were Real Estate, Appraising, Accounting I and II, Book-keeping I and II, Basic Computing, Beginning Business, English, Algebra, I have a 4.0 average.

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Dear Sirs and Madams:

I am very pleased to apply for the position of Independent Contractor with Bright Star Work Center. I have previously worked with Bright Star Work Center on other protocols. I have a desire to continue to grow my business skills. I believe that my experiences, enthusiasm, learned skills make me a strong candidate for this important role. I am a believer in Jesus Christ and he is my standard. I am very involved in mission work in my community. I am a wife of 36 years and mother of six children and have home schooled all of them. Two of my children are grown, two are in college and two are still home schooling. This is another way I grow in learning, organizing and planning.

I have a background in Directing, with a focus on Trouble Shooting Problems, organization, planning and implementing solutions. My background is varied in fields of employment which allows me to be diverse. I enjoy a challenge. I offer a track record of success that includes many years of searching for solutions to our current economic distress, by working with the protocols I was given and building value with ICC. I believe I would be a unique asset to your team.

I feel I can relate to people's needs. My skills are current pertaining to the protocols. I enjoy learning and creating new business. I learn from my peers as well as my leaders and I find professionals who can enhance my abilities to serve my customers. I am a diligent and enthusiastic individual, and I would love to be able to bring those qualities to The Bright Star Work Center and THI. I follow directions well. I have studied and planned in areas where I think I will be able to do well with this program and am anxious to begin.

I would appreciate the opportunity to speak with you further about this opportunity. Thank you so much for your time, and I hope to hear from you soon.

Sincerely,

Cynthia H. Gremillion

Azimuth Enterprises, LLC