

JOSEPH OLOWE, DPT

12074 Ruby Gate Way
El Paso, Texas 79936
915-478-8807
jolowe@aol.com

PROFESSIONAL EXPERIENCE:

Chief Executive Officer, Alternate Administrator, Pasos Home Health, Inc.

1996 – Present

Responsible to the Board of Directors

Responsible for the overall operation of the agency's programs according to approved policies, procedures and standards. Reports directly to the Board of Directors; maintains the image of the agency within the communities the agency serves, as well as in state and national organizations. Keeps the agency abreast of local, state and national trends.

Serves as a liaison among the governing body, the professional advisory group, professional and business staff. Organizes and directs the agency's ongoing functions and chairs the budget committee. Oversees the employment of qualified staff. Assist HR during interview of professional licensed staff.

OTHER DUTIES:

- Implements budget and accounting systems and fiscal controls
- Oversees record and reporting systems for proper service control and measurement of program outcomes
- Ensures evaluation of all agency programs and staff
- Interpret policies for the board of directors, including the implications of proposed policies. Ensures the implementation of all policies and procedures.
- Promotes client relations by investigating complaints or concerns.
- Advises managers of personnel
- Communicates with fiscal intermediary and other third-party payers as needed to maintain good relations
- Monitors, with assistance from the Chief Operating Officer, billing and payroll functions.

Guides and directs the staff with the following leadership skills:

- Takes actions to enforce rules; confronts others about problems when necessary.
- Empowers others by sharing responsibilities to encourage a deep sense of commitment and ownership.
- Allows subordinates to take reasonable risks and accept accountability for their actions.
- Develops a spirit of cooperation and teamwork while leading a group of people.
- Works for a solution that benefits all involved parties.

Recognizes implements and directs:

- Complex connections in situations and is able to identify the key or underlying issues.
- Demonstrates the ability to make decisions independently that benefits the agency.

- Demonstrates a strong positive image of skills, capabilities and judgement.
- Uses knowledge and experience as well as other resources to make logical decisions and solve problems.
- Analyze work processes and make suggestions for improvements.

EMPLOYMENT AND ACCOMPLISHMENTS:

1995 – 1996	Columbia Home Health	Physical Therapists
	Duties included but were not limited to treating and evaluating patients in the home health setting.	
1993 – 1995	Vista Hills Hospital	Physical Therapist
1991 – 1993	National Orthopedic Hospital	Enugu Nigeria

EDUCATION:

MBA University of Phoenix	Graduated 2010
DPT of Rocky Mountain University of Health Science Professional	2007
MSC of Rocky Mountain University of Health Science Professional	2006
BSC PT University of Lagos, Nigeria, Africa	1991